

1 inch (25mm) typical all sides

# CONFERENCE PAPER TEMPLATE

## 2019 Architectural Engineering Institute (AEI) Conference

### Instructions for authors

#### MAIN PAPER

Length	6-8 pages maximum (including figures) if interest for the journal 6-12 pages maximum (including figures) if no interest in a journal
Paper size	8-1/2 x 11 inches (Letter size)
Main text of paper	Single spacing, justified
Paragraphs	Single space between paragraphs
Type face	Times Roman 12 point
All margins	1 inch (25 mm)

Title:

**BOLD UPPER CASE** (14 point)

Names of author(s) **Bold upper and lower case** (12 point), **Centered**

E-mail address (s) *Italic (12 point), Centered*

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- leave 2 clear lines spaces

Abstract Maximum 350 words (12 point)

Keywords Maximum of five, upper and lower case, alphabetical sequence

Main headings **BOLD UPPER CASE** (14 point)  
– 2 clear lines before, 1 after

Sub-headings **Bold upper and lower case** (12 point)  
– 1 clear space before, 0 after

Listings - either use bullet points or numbers

References Harvard system, listed at the end alphabetically by author

Figures Please ensure that Figures are in portrait, not landscape format and that they fit between the margins specified above.

## ASCE Conference Proceedings Paper Formatting Instructions

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A sample of author contact information is shown. The following information may be provided for all authors of the paper: author's full name; academic degrees or honorifics; professional licenses; ASCE membership grade; current employment affiliation; mailing address; and e-mail address. Note that each author has one and only one note with contact information. Multiple authors with the same employment affiliation or mailing address must have separate notes. Only people who have significantly contributed to the research, project, or manuscript preparation should be listed as coauthors. The corresponding author will attest that any people named as coauthors have seen the final version of the paper and agreed to its submission for publication.

### **ABSTRACT**

A proceedings containing papers presented at this conference will be produced from the manuscripts received from authors. These instructions are formatted to resemble a final paper. The abstract should consist of one paragraph of about 350 words max. The abstract should present a concise statement of the scope, principal findings, and conclusions of the paper. Abstracts cannot include lists, tables, figures, display equations, footnotes, or references.

### **INTRODUCTION**

An author's central obligation is to present a concise account of his or her research, work, or project accompanied by an objective discussion of its significance. Submitted papers should contain detail and reference to public sources of information, so that the author's peers are able to repeat the work or otherwise verify its accuracy. It is inappropriate to submit abstracts or papers with an obvious commercial intent. It is also inappropriate to criticize another paper with personal attacks on the author(s).

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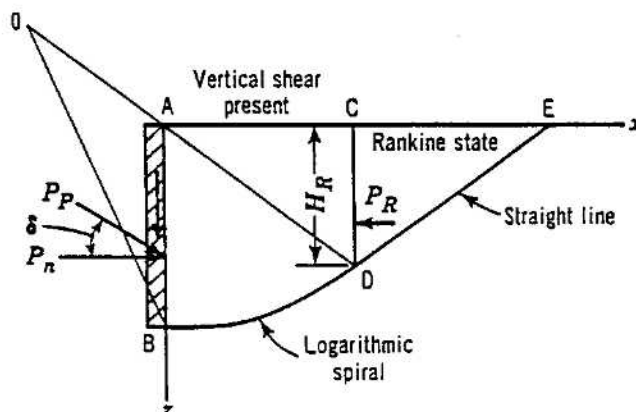
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**Layout.** All text must be single-spaced. Page design should be consistent throughout the paper. Margins should be 1 inch (34 mm) on all sides, and all elements (text, figures, tables, captions) must fit within those margins.

**Figures and tables.** All graphics (photos, line art, and tables) must be included electronically (embedded) within the document and fit within the margin settings. Illustrations should be numbered consecutively as they are presented (Figure 1, Figure 2, etc., and Table 1, Table 2, etc.). Each figure should be mentioned in the text or "called out" before it appears. Figures may be placed in the text or in a "gallery" at the end of the paper. More than one figure may appear on a page. Do not wrap text around the figure, even to save space. Landscape orientation is acceptable.

**Captions and legends.** A descriptive caption, including figure number, should be placed directly *below* the illustration (see Figure 1). A descriptive legend, including table number, should be placed immediately *above* the table.



**Figure 1. Sample line art illustration.**

**Style.** The paper must be written in the best possible technical and grammatical English. Titles should be concise and should describe the content of the paper. If you have a long title, please consider a **Title: Subtitle** format. More information on [writing style](#) is available online.

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**System of units.** ASCE encourages the use of SI units. For more information about SI units, visit the Web sites of the [U.S. Metric Association](#) (USMA), Inc. or the [National Institute of Standards and Technology](#) (NIST) or consult the book [Metric Units in Engineering: Going SI](#).

## CONCLUSION

ASCE thanks you for your efforts and looks forward to providing a record of this conference that will be useful to you and your colleagues for many years to come.

## REFERENCES

All factual material that is not original with the author must be accompanied by a reference to its source. ASCE prefers the author-date system of referencing. The author-date system has two parts, the text citation and the reference list.

- The text citation appears where the material to be cited is presented and it refers readers to a source in the reference list by the author's last name and year of publication. Often, the author and date appear in parentheses; a comma is not placed between them.
- The reference list appears at the end of each proceedings paper. It should be single-spaced and list each reference alphabetically by the last name of the first author. When two or more references by the same author are listed, year of publication is taken into account, and the earliest work is listed first.

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